# **INTERNAL AUDIT REPORT**

# **Audit of the Internal Funds** of Selected Schools



To be presented to the:

Audit Committee on October 13, 2022

The School Board of Broward County, Florida on November 9, 2022

By

The Office of the Chief Auditor



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Dr. Vickie L. Cartwright Superintendent of Schools

October 6, 2022

Members of the School Board of Broward County, Florida Members of the School Board Audit Committee Dr. Vickie L. Cartwright, Superintendent of Schools

#### Ladies and Gentlemen:

We have audited the Statement of Changes in Fund Balances for the Internal Funds at twenty (20) schools pursuant to the Florida State Board of Education, Administrative Rule 6A-1.001 and School Board Policy 1002.1. Each school's Principal is responsible for the preparation of the Statement of Changes in Fund Balances. Our responsibility is to express an opinion on these statements based on our audits.

We conducted our audits in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform these audits to obtain reasonable assurance that the financial statements are free of material misstatements.

The audits at these twenty (20) schools included an examination of the Internal Funds.

An audit includes evaluating and examining, on a test basis, the financial statements and supporting documents. In planning and performing our audits of the schools' financial statements, we considered the internal control structures. Our review of the internal control structures facilitates the development of the audit procedures and the expression of an opinion on the financial statements. We believe our audits provide a reasonable basis for our opinion.

The schools' records were maintained in conformity with the School Board's accounting procedures for Internal Funds. These accounting procedures require all financial transactions be recorded on a cash basis method, with no records maintained on accounts receivables, accounts payable, or accruals. Accordingly, the Statements of Changes in Fund Balances, as shown in this report, do not present the financial position or the results of operations of the schools in the manner required by generally accepted accounting principles.

Members of The School Board of Broward County, Florida Members of The School Board Audit Committee Dr. Vickie L. Cartwright, Superintendent of Schools Page 2

Our audits indicated that the twenty (20) schools in this report complied with prescribed policies and procedures.

In our opinion, the Statements of Changes in Fund Balances for the twenty (20) schools present fairly the changes in fund balances of the schools' Internal Funds, arising from cash transactions.

We wish to express our appreciation to the administration and staff of the various schools for their cooperation and courtesies extended during our audits.

Sincerely,

Joris Jabouin, CPA

**Chief Auditor** 

Office of the Chief Auditor

Jour Ja (

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#### INTERNAL AUDITOR'S REPORT

#### **AUTHORIZATION**

State Board of Education Rule 6A-1.001, Florida Administrative Code, requires District School Boards to provide for audits of the schools' Internal Funds. In accordance with School Board Policy 1002.1 and the Audit Plan for the 2022-2023 fiscal year, the Office of the Chief Auditor has audited the financial statements for the schools listed in the Table of Contents section of this report. The financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles. These financial statements are the responsibility of the Principal. Our responsibility is to express an opinion on these financial statements based on our audits.

#### SCOPE, OBJECTIVES, AND METHODOLOGY

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. We selected and tested a representative sample of receipts and disbursements for all the audited schools. We also analyzed selected activities where the schools generated significant revenues. An audit also includes assessing the accounting principles and significant estimates made by the administration, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

We perform our audits with the objectives of:

- expressing an opinion on the financial statements of the schools.
- evaluating compliance by the schools with the policies and procedures prescribed by the <u>Standard Practice Bulletins</u>.
- evaluating the internal control structure at the schools to determine the extent to which selected control environment factors promote compliance with the policies and procedures prescribed by the <u>Standard</u> Practice Bulletins.

We conducted our audits in accordance with generally accepted government auditing standards issued by the Comptroller General of the United States. Those standards require we plan and perform these audits to obtain reasonable assurance that the financial statements are free of material misstatements.

#### **Financial Statements**

In our opinion, the financial statements contained in these audit reports present fairly, in all material respects, the changes in fund balances arising from cash transactions of the schools, on the cash basis of accounting.

#### Compliance

We also tested compliance with selected policies and procedures prescribed by the <u>Standard Practice</u> <u>Bulletins</u>.

#### **Internal Control Structure**

In planning and performing our examinations, we obtained an understanding of the:

- internal control structure established by the administration.
- operational internal control policies and procedures relevant to cash receipts and disbursements.
- assessed level of controlled risk to determine the nature, timing, and extent of substantive tests for compliance with applicable laws, administrative rules, and district policies; including the reliability of financial records and the safeguarding of assets.

The scope of our audits also included an assessment of the controls in place at the schools to promote compliance with the <u>Standard Practice Bulletins</u>, which contain the procedures established to control the use of the Internal Funds. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that material errors or irregularities in the school's financial records, cash receipts, and disbursements, may occur and not be detected within a timely period by school employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and would not necessarily disclose all material weaknesses.

The results of our audits for the individual schools are included within each report.

# SECTION I: Audit Reports (with No Exceptions)

# ATLANTIC WEST ELEMENTARY SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 301 NW 69<sup>th</sup> Terrace, Margate, Florida 33063

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Kenneth King

Principal: Shereen Reynolds

<u>Bookkeepers</u>: Yadira Figueroa Martinez (July 2021 – Present)

Marilyn Conneran (July 2020 – June 2021)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 14,773.77	\$ 18,867.63
TOTAL	\$ 14,773.77	\$ 18,867.63

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Atlantic West Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# ATLANTIC WEST ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND-)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 3,256.50	\$ 100.00	\$ 466.10	\$ -	\$ 904.90	\$ 1,985.50
Clubs	1,119.16	3,165.00	3,025.80	-	-	1,258.36
Departments	3,892.99	20.00	1,863.75	-	-	2,049.24
Trusts	2,364.86	15,690.00	16,162.56	379.90	137.08	2,135.12
General	5,217.39	1,700.31	234.23	812.08	150.00	7,345.55
TOTALS	\$ 15,850.90	\$ 20,675.31	\$ 21,752.44	\$ 1,191.98	\$ 1,191.98	\$ 14,773.77

# ATLANTIC WEST ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,985.50	\$ 9,240.00	\$ 9,356.17	\$ -	\$ 145.00	\$ 1,724.33
Clubs	1,258.36	2,978.00	2,265.96	150.00	150.00	1,970.40
Departments	2,049.24	10.00	-	68.97	-	2,128.21
Trusts	2,135.12	11,978.30	8,910.63	908.70	256.44	5,855.05
General	7,345.55	1,528.48	1,108.16	332.47	908.70	7,189.64
TOTALS	\$ 14,773.77	\$ 25,734.78	\$ 21,640.92	\$ 1,460.14	\$ 1,460.14	\$ 18,867.63

# BRIGHT HORIZONS CENTER AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 3901 NE 1st Terrace, Deerfield Beach, Florida 33064

Office: Non-Traditional Schools

Associate Supt.: Dr. Valerie Wanza

Director: Estella Eckhardt

Principal: Ann Andersen-Kowalski

<u>Bookkeeper</u>: Mary Jo Kulovitz

#### CASH AND INVESTMENT SUMMARY

Cash Account:		6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$	23,326.19	\$ 22,641.68
Investment:			
Treasurer's Pool Account	_	6,000.00	 6,000.00
TOTAL	\$	29,326.19	\$ 28,641.68

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Bright Horizons Center for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# BRIGHT HORIZONS CENTER

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Clubs	\$ 1,949.84	\$ 61.28	\$ 501.96	\$ -	\$ -	\$ 1,509.16
Trusts	22,812.01	3,950.00	2,075.57	-	-	24,686.44
General	3,159.89	168.27	197.57			3,130.59
TOTALS	\$ 27,921.74	\$ 4,179.55	\$ 2,775.10	\$ -	\$ -	\$ 29,326.19

# BRIGHT HORIZONS CENTER

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Clubs	\$ 1,509.16	\$ 2,367.76	\$ 2,700.52	\$ -	\$ -	\$ 1,176.40
Departments	-	321.46	321.46	-		-
Trusts	24,686.44	12,622.26	12,799.79	-	0.52	24,508.39
General	3,130.59	44.23	218.45	0.52	<u>-</u>	2,956.89
TOTALS	\$ 29,326.19	\$ 15,355.71	\$ 16,040.22	\$ 0.52	\$ 0.52	\$ 28,641.68

# COOPER CITY HIGH SCHOOL AUDIT REPORT FOR THE 2021-22 FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 9401 Stirling Road, Cooper City, Florida 33328

Region: South

Regional Supt.: Alan Strauss

Director: Teresa Hall

Principal: Vera Perkovic

Bookkeeper: Kathryn Marimon

#### **CASH AND INVESTMENT SUMMARY**

6/30/22

Cash Account:

Checking Account – Wells Fargo Bank \$ 170,134.74

Investment:

Treasurer's Pool Account 125,000.00

TOTAL \$ 295,134.74

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statement of Cooper City High School for the 2021-22 fiscal year. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statement of the school presents fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2021-22 fiscal year, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# COOPER CITY HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 13,293.54	\$ 97,474.62	\$ 70,118.88	\$ 12,399.59	\$ 14,393.00	\$ 38,655.87
Music	9,551.05	18,581.01	26,431.64	2,819.68	143.79	4,376.31
Classes	9,561.85	123,230.83	126,408.17	8,145.08	3,610.22	10,919.37
Clubs	153,154.31	428,285.02	454,710.08	19,164.01	15,065.87	130,827.39
Departments	20,427.52	12,972.25	16,993.17	1,218.34	1,091.72	16,533.22
Trusts	73,347.93	253,046.01	219,453.78	17,901.36	40,184.29	84,657.23
General	6,280.29	1,482.43	11,438.20	17,463.27	4,622.44	9,165.35
TOTALS	\$ 285,616.49	\$ 935,072.17	\$ 925,553.92	\$ 79,111.33	\$ 79,111.33	\$ 295,134.74

# CORAL GLADES HIGH SCHOOL AUDIT REPORT FOR THE 2021-22 FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 2700 Sportsplex Drive, Coral Springs, Florida 33065

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Todd LaPace

Principal: Dr. Mark Kaplan

Bookkeeper: Carla Ware

#### CASH AND INVESTMENT SUMMARY

6/30/22

Cash Account:

Checking Account – Wells Fargo Bank \$ 197,893.29

Investment:

Treasurer's Pool Account 115,000.00

TOTAL \$ 312,893.29

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statement of Coral Glades High School for the 2021-22 fiscal year. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statement of the school presents fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2021-22 fiscal year, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# CORAL GLADES HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 8,561.31	\$ 82,852.50	\$ 39,261.32	\$ 9,855.95	\$ 21,790.46	\$ 40,217.98
Music	5,766.86	9,368.60	11,060.98	3,870.84	5,913.89	2,031.43
Classes	20,342.93	60,507.86	62,625.49	19,498.52	16,329.23	21,394.59
Clubs	157,804.94	272,158.62	249,269.41	60,432.68	68,006.14	173,120.69
Departments	9,432.96	1,549.15	288.05	1,335.72	1,000.00	11,029.78
Trusts	43,449.26	182,812.33	188,215.20	81,108.78	66,791.77	52,363.40
General	6,804.86	7,066.05	4,864.49	10,981.00	7,252.00	12,735.42
TOTALS	\$ 252,163.12	\$ 616,315.11	\$ 555,584.94	\$ 187,083.49	\$ 187,083.49	\$ 312,893.29

# CORAL SPRINGS ELEMENTARY SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 3601 NW 110<sup>th</sup> Avenue, Coral Springs, Florida 33065

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Kenneth King

Principal: Vonda Oliver

Bookkeepers: Althea Essue – Business Support Center (May 2021 – Present)

Lourdes Rodriguez – Business Support Center (July 2020 – April 2021)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	<u>6/30/21</u>	6/30/22
Checking Account – Wells Fargo Bank	\$ 31,696.14	\$ 27,679.52
Investment:		
Treasurer's Pool Account	 5,000.00	 5,000.00
TOTAL	\$ 36,696.14	\$ 32,679.52

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Coral Springs Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# CORAL SPRINGS ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 3,053.92	\$ -	\$ 297.24	\$ 57.00	\$ 57.00	\$ 2,756.68
Clubs	1,162.14	210.00	1,550.20	1,097.54	-	919.48
Departments	3,252.99	-	715.06	-	-	2,537.93
Trusts	12,289.00	10,694.34	11,920.57	6,102.92	2,828.26	14,337.43
General	20,328.44	939.97	751.59	1,150.00	5,522.20	16,144.62
TOTALS	\$ 40,086.49	\$ 11,844.31	\$ 15,234.66	\$ 8,407.46	\$ 8,407.46	\$ 36,696.14

# CORAL SPRINGS ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 2,756.68	\$ 3,530.12	\$ 2,307.23	\$ 2,576.11	\$ 1,661.92	\$ 4,893.76
Clubs	919.48	665.00	917.51	121.46	24.08	764.35
Departments	2,537.93	15.00	-	376.75	-	2,929.68
Trusts	14,337.43	20,174.29	21,904.10	7,507.01	5,041.01	15,073.62
General	16,144.62	8,689.75	11,961.94	1,593.42	5,447.74	9,018.11
TOTALS	\$ 36,696.14	\$ 33,074.16	\$ 37,090.78	\$ 12,174.75	\$ 12,174.75	\$ 32,679.52

# CORAL SPRINGS HIGH SCHOOL AUDIT REPORT FOR THE 2021-22 FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 7201 West Sample Road, Coral Springs, Florida 33065

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Todd LaPace

<u>Principal</u>: Vivian Suarez

<u>Bookkeeper</u>: Amar Chand – Business Support Center

#### CASH AND INVESTMENT SUMMARY

6/30/22

Cash Account:

Checking Account – Wells Fargo Bank \$ 67,975.21

Investment:

Treasurer's Pool Account 180,000.00

TOTAL \$ 247,975.21

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statement of Coral Springs High School for the 2021-22 fiscal year. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statement of the school presents fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2021-22 fiscal year, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# **CORAL SPRINGS HIGH SCHOOL**

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 2,708.00	\$ 72,199.31	\$ 57,554.16	\$ 27,873.12	\$ 38,148.90	\$ 7,077.37
Music	11,552.43	39,607.60	23,888.49	16,028.19	17,140.30	26,159.43
Classes	13,781.48	104,059.15	87,805.67	61,220.91	67,575.01	23,680.86
Clubs	159,334.43	182,847.60	176,212.93	79,052.58	94,804.04	150,217.64
Departments	13,778.31	7,157.56	13,797.87	6,835.31	5,303.32	8,669.99
Trusts	25,253.16	57,835.65	87,856.53	108,571.61	77,799.89	26,004.00
General	26,839.81	7,376.15	29,239.78	15,332.14	14,142.40	6,165.92
TOTALS	\$ 253,247.62	\$ 471,083.02	\$ 476,355.43	\$ 314,913.86	\$ 314,913.86	\$ 247,975.21

# CROSS CREEK SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 1010 NW 31st Avenue, Pompano Beach, Florida 33069

Office: Non-Traditional Schools

Associate Supt.: Dr. Valerie Wanza

Director: Estella Eckhardt

Principal: Colleen Stearn

Bookkeepers: Lisa Smith – Business Support Center (September 2022 – Present)

Ruth Ocejo – Business Support Center (May 2022 – August 2022) Lisa Smith – Business Support Center (August 2021 – April 2022) Candida Lockett – Business Support Center (April 2021 – July 2021) Karen Voss – Business Support Center (July 2020 – March 2021)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 5,708.22	\$ 8,355.67
TOTAL	\$ 5,708.22	\$ 8,355.67

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Cross Creek School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# CROSS CREEK SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 692.60	\$ -	\$ 12.69	\$ -	\$ -	\$ 679.91
Clubs	3,023.97	-	743.44	-	-	2,280.53
Departments	596.96	-	-	-	-	596.96
Trusts	3,765.24	7,750.00	10,612.78	6,500.00	6,500.00	902.46
General	1,946.74	250.00	948.38			1,248.36
TOTALS	\$ 10,025.51	\$ 8,000.00	\$ 12,317.29	\$ 6,500.00	\$ 6,500.00	\$ 5,708.22

# CROSS CREEK SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 679.91	\$ -	\$ -	\$ -	\$ 84.21	\$ 595.70
Clubs	2,280.53	1,734.05	1,523.15	64.00	66.25	2,489.18
Departments	596.96	-	-	-	-	596.96
Trusts	902.46	5,719.00	4,999.63	176.25	182.97	1,615.11
General	1,248.36	6,971.46	5,254.28	93.18		3,058.72
TOTALS	\$ 5,708.22	\$ 14,424.51	\$ 11,777.06	\$ 333.43	\$ 333.43	\$ 8,355.67

# CYPRESS ELEMENTARY SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS

JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 851 SW 3<sup>rd</sup> Avenue, Pompano Beach, Florida 33060

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Kenneth King

Principal: Vanessa Schnur

Bookkeepers: Lisa Smith – Business Support Center (September 2022 – Present)

Tamisha Mitchell – Business Support Center (June 2022 – August 2022)

Lisa Smith – Business Support Center (July 2020 – May 2022)

# CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 19,536.33	\$ 23,194.07
TOTAL	\$ 19,536.33	\$ 23,194.07

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Cypress Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# CYPRESS ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 7,897.99	\$ -	\$ 507.16	\$ 192.00	\$ 4,122.19	\$ 3,460.64
Clubs	1,108.70	-	-	92.55	-	1,201.25
Departments	872.42	-	-	58.46	-	930.88
Trusts	10,598.10	1,286.00	2,229.48	4,988.95	1,466.12	13,177.45
General	933.14		423.38	655.35	399.00	766.11
TOTALS	\$ 21,410.35	\$ 1,286.00	\$ 3,160.02	\$ 5,987.31	\$ 5,987.31	\$ 19,536.33

# CYPRESS ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 3,460.64	\$ 21,675.00	\$ 16,376.44	\$ 2,414.01	\$ 7,556.11	\$ 3,617.10
Clubs	1,201.25	4,705.19	4,644.32	70.15	336.13	996.14
Departments	930.88	41.00	158.96	1,216.84	-	2,029.76
Trusts	13,177.45	10,676.03	13,985.68	11,852.94	8,608.74	13,112.00
General	766.11	3,316.36	1,590.44	1,066.69	119.65	3,439.07
TOTALS	\$ 19,536.33	\$ 40,413.58	\$ 36,755.84	\$ 16,620.63	\$ 16,620.63	\$ 23,194.07

# FLORANADA ELEMENTARY SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 5251 NE 14<sup>th</sup> Way, Fort Lauderdale, Florida 33334

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Maria Perez

<u>Principal</u>: Luke Balchaitis

Bookkeepers: Adrian Jackson – Business Support Center (October 2020 – Present)

Elvena Frett – Business Support Center (July 2020 – September 2020)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Cash Account:		
Checking Account – Wells Fargo Bank	\$ 218,713.81	\$ 251,406.03
Investment:		
Treasurer's Pool Account	 7,000.00	 7,000.00
TOTAL	\$ 225,713.81	\$ 258,406.03

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Floranada Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# FLORANADA ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Music	\$ 974.22	\$ -	\$ -	\$ -	\$ -	\$ 974.22
Classes	2,993.75	4,126.63	3,772.46	-	0.01	3,347.91
Clubs	16,882.54	1,250.00	1,840.79	-	-	16,291.75
Departments	10,505.50	57.00	-	31.68	-	10,594.18
Trusts	75,413.47	247,459.96	238,292.66	81,285.16	80,575.23	85,290.70
General	118,244.91	1,202.81	9,491.07	440.00	1,181.60	109,215.05
TOTALS	\$ 225,014.39	\$ 254,096.40	\$ 253,396.98	\$ 81,756.84	\$ 81,756.84	\$ 225,713.81

# FLORANADA ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND-)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Music	\$ 974.22	\$ -	\$ -	\$ -	\$ -	\$ 974.22
Classes	3,347.91	25,454.00	19,214.55	3,420.04	7,262.54	5,744.86
Clubs	16,291.75	2,150.00	2,595.04	533.00	1,185.97	15,193.74
Departments	10,594.18	41.14	280.93	370.19	-	10,724.58
Trusts	85,290.70	489,636.11	465,389.21	51,523.05	42,449.15	118,611.50
General	109,215.05	4,560.02	1,669.32	551.42	5,500.04	107,157.13
TOTALS	\$ 225,713.81	\$ 521,841.27	\$ 489,149.05	\$ 56,397.70	\$ 56,397.70	\$ 258,406.03

### FOREST GLEN MIDDLE SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS

# JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 6501 Turtle Run Boulevard, Coral Springs, Florida 33067

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Todd LaPace

Principals: Melissa Gurreonero (July 2021 – Present)

Ronald Forsman (July 2020 – June 2021)

Bookkeepers: Lauren Orbesen (November 2021 – Present)

Beatriz Miranda (July 2020 – October 2021)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 18,435.82	\$ 19,706.18
Investment:		
Treasurer's Pool Account	10,000.00	 10,000.00
TOTAL	\$ 28,435.82	\$ 29,706.18

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Forest Glen Middle School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# FOREST GLEN MIDDLE SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 3,230.69	\$ 30.00	\$ 2,213.33	\$ -	\$ -	\$ 1,047.36
Music	-	1,265.00	198.39	144.00	-	1,210.61
Classes	774.25	-	772.13	-	-	2.12
Clubs	23,842.21	11,131.91	18,911.31	535.50	324.00	16,274.31
Departments	8,932.96	60.14	2,816.05	74.71	175.00	6,076.76
Trusts	4,680.51	8,838.35	10,813.23	628.04	1,031.42	2,302.25
General	2,330.87	1,334.20	2,290.83	387.78	239.61	1,522.41
TOTALS	\$ 43,791.49	\$ 22,659.60	\$ 38,015.27	\$ 1,770.03	\$ 1,770.03	\$ 28,435.82

# FOREST GLEN MIDDLE SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 1,047.36	\$ 10,081.00	\$ 9,325.71	\$ 140.00	\$ -	\$ 1,942.65
Music	1,210.61	1,280.00	2,697.40	421.79	-	215.00
Classes	2.12	12,530.00	4,180.26	626.66	8,975.20	3.32
Clubs	16,274.31	73,790.02	76,725.98	8,322.85	2,765.65	18,895.55
Departments	6,076.76	2,069.37	5,465.74	683.89	100.00	3,264.28
Trusts	2,302.25	54,074.19	53,217.92	8,218.16	6,488.25	4,888.43
General	1,522.41	1,877.11	2,818.32	436.84	521.09	496.95
TOTALS	\$ 28,435.82	\$ 155,701.69	\$ 154,431.33	\$ 18,850.19	\$ 18,850.19	\$ 29,706.18

## HALLANDALE HIGH SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS

JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 720 NW 9<sup>th</sup> Avenue, Hallandale Beach, Florida 33009

Region: South

Regional Supt.: Alan Strauss

Director: Teresa Hall

Principal: Mark Howard

<u>Bookkeeper</u>: Michelle Walker – Business Support Center

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 105,925.09	\$ 113,196.96
Investment:		
Treasurer's Pool Account	 43,000.00	 43,000.00
TOTAL	\$ 148,925.09	\$ 156,196.96

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Hallandale High School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

## HALLANDALE HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 10,656.05	\$ 17,164.47	\$ 9,232.63	\$ 3,807.07	\$ 8,598.07	\$ 13,796.89
Music	3,680.04	-	128.00	226.48	130.00	3,648.52
Classes	7,895.60	10,152.00	9,048.42	1,307.00	1,307.00	8,999.18
Clubs	60,331.15	11,780.00	19,861.30	4,776.46	4,874.58	52,151.73
Departments	9,149.57	1,600.00	197.00	233.95	-	10,786.52
Trusts	33,575.09	13,675.13	15,488.82	9,832.51	9,618.38	31,975.53
General	17,807.32	5,549.79	134.95	6,020.53	1,675.97	27,566.72
TOTALS	\$ 143,094.82	\$ 59,921.39	\$ 54,091.12	\$ 26,204.00	\$ 26,204.00	\$ 148,925.09

# HALLANDALE HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 13,796.89	\$ 32,000.59	\$ 32,648.71	\$ 13,666.63	\$ 14,919.63	\$ 11,895.77
Music	3,648.52	4,781.03	4,437.22	180.00	180.00	3,992.33
Classes	8,999.18	44,549.12	44,246.01	7,319.73	8,258.06	8,363.96
Clubs	52,151.73	39,329.96	36,534.86	16,811.55	15,646.41	56,111.97
Departments	10,786.52	6,963.00	5,621.11	3,684.64	3,372.81	12,440.24
Trusts	31,975.53	29,079.48	25,835.12	6,499.25	13,040.93	28,678.21
General	27,566.72	915.23	1,023.51	8,782.84	1,526.80	34,714.48
TOTALS	\$ 148,925.09	\$ 157,618.41	\$ 150,346.54	\$ 56,944.64	\$ 56,944.64	\$ 156,196.96

# MAPLEWOOD ELEMENTARY SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 9850 Ramblewood Drive, Coral Springs, Florida 33071

Region: North

Regional Supt.: Dr. Jermaine Fleming

Director: Maria Perez

Principal: Leena Itty

Bookkeeper: Lysa Robb – Business Support Center

#### **CASH AND INVESTMENT SUMMARY**

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 88,106.32	\$ 93,526.76
TOTAL	\$ 88,106.32	\$ 93,526.76

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Maplewood Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

# MAPLEWOOD ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Music	\$ 4,460.37	\$ -	\$ -	\$ -	\$ -	\$ 4,460.37
Classes	10,402.30	716.60	3,643.26	-	276.00	7,199.64
Clubs	2,200.42	3,450.00	3,799.03	239.30	303.24	1,787.45
Departments	22,795.65	12.00	6,901.86	32.19	12.77	15,925.21
Trusts	16,717.29	62,657.01	72,650.19	17,940.94	14,176.52	10,488.53
General	51,694.76	587.17	592.91	1,509.81	4,953.71	48,245.12
TOTALS	\$ 108,270.79	\$ 67,422.78	\$ 87,587.25	\$ 19,722.24	\$ 19,722.24	\$ 88,106.32

# MAPLEWOOD ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Music	\$ 4,460.37	\$ -	\$ 1,045.00	\$ -	\$ -	\$ 3,415.37
Classes	7,199.64	8,560.76	3,780.77	1,550.84	7,840.32	5,690.15
Clubs	1,787.45	3,232.88	3,028.69	3.17	-	1,994.81
Departments	15,925.21	12,121.64	7,548.96	1,529.46	100.00	21,927.35
Trusts	10,488.53	271,170.58	276,960.70	49,271.77	42,029.42	11,940.76
General	48,245.12	5,293.78	2,595.08	2,277.50	4,663.00	48,558.32
TOTALS	\$ 88,106.32	\$ 300,379.64	\$ 294,959.20	\$ 54,632.74	\$ 54,632.74	\$ 93,526.76

#### MCNAB ELEMENTARY SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 1350 SE 9<sup>th</sup> Avenue, Pompano Beach, Florida 33060

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Kenneth King

Principal: Dorys Palacio

Bookkeeper: Tamisha Mitchell – Business Support Center

#### **CASH AND INVESTMENT SUMMARY**

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 77,631.90	\$ 17,976.88
Investment:		
Treasurer's Pool Account	10,000.00	 10,000.00
TOTAL	\$ 87,631.90	\$ 27,976.88

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of McNab Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### MCNAB ELEMENTARY SCHOOL

## STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,859.84	\$ -	\$ (530.50) *	\$ 958.00	\$ 1,594.94	\$ 1,753.40
Clubs	2,253.80	233.50	1,286.09	224.16	598.91	826.46
Departments	7,432.46	-	-	170.45	-	7,602.91
Trusts	95,147.03	88,336.51	118,444.18	41,007.95	39,083.24	66,964.07
General	11,301.07	568.77	301.31	2,261.69	3,345.16	10,485.06
TOTALS	\$ 117,994.20	\$ 89,138.78	\$ 119,501.08	\$ 44,622.25	\$ 44,622.25	\$ 87,631.90

 $<sup>\</sup>boldsymbol{\ast}$  Checks written in the previous fiscal year were voided.

# MCNAB ELEMENTARY SCHOOL

## STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,753.40	\$ 16,666.00	\$ 16,074.45	\$ 596.04	\$ 1,181.50	\$ 1,759.49
Clubs	826.46	2,010.00	1,889.38	2,454.55	2,237.16	1,164.47
Departments	7,602.91	264.99	4,812.37	585.87	19.95	3,621.45
Trusts	66,964.07	203,852.64	259,919.63	92,925.40	89,536.52	14,285.96
General	10,485.06	538.50	291.32	1,418.91	5,005.64	7,145.51
TOTALS	\$ 87,631.90	\$ 223,332.13	\$ 282,987.15	\$ 97,980.77	\$ 97,980.77	\$ 27,976.88

#### MONARCH HIGH SCHOOL AUDIT REPORT FOR THE 2021-22 FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 5050 Wiles Road, Coconut Creek, Florida 33073

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Todd LaPace

<u>Principals</u>: James Cecil (July 2022 – Present)

James Neer (July 2021 – June 2022)

Bookkeeper: Michelle Walker – Business Support Center

#### **CASH AND INVESTMENT SUMMARY**

6/30/22

Cash Account:

Checking Account – Wells Fargo Bank \$ 232,131.09

TOTAL \$ 232,131.09

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statement of Monarch High School for the 2021-22 fiscal year. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statement of the school presents fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2021-22 fiscal year, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### MONARCH HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ -	\$ 34,654.89	\$ 17,302.98	\$ -	\$ 15,565.66	\$ 1,786.25
Music	2,000.04	5,541.00	2,628.43	2,607.65	2,019.65	5,500.61
Classes	2,114.12	101,928.94	100,617.77	3,846.81	3,617.72	3,654.38
Clubs	133,637.25	196,115.43	197,193.11	50,459.77	46,058.81	136,960.53
Departments	20,628.46	6,158.98	5,261.26	2,564.58	431.06	23,659.70
Trusts	33,297.77	90,734.69	85,026.37	27,347.18	32,641.74	33,711.53
General	13,494.50	157.38	302.44	14,707.54	1,198.89	26,858.09
TOTALS	\$ 205,172.14	\$ 435,291.31	\$ 408,332.36	\$ 101,533.53	\$ 101,533.53	\$ 232,131.09

### NOVA HIGH SCHOOL AUDIT REPORT FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 3400 College Avenue, Davie, Florida 33314

Region: Central

Regional Supt.: Darius Adamson

Director: Haleh Darbar

<u>Principal</u>: Olayemi Awofadeju

Bookkeepers: Larry Farris – Business Support Center (April 2022 - Present)

Marvlette McCloud (July 2020 – March 2022)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	<u>6/30/21</u>	6/30/22
Checking Account – Wells Fargo Bank	\$ 139,808.45	\$ 170,951.28
Investment:		
Treasurer's Pool Account	 89,000.00	 89,000.00
TOTAL	\$ 228,808.45	\$ 259,951.28

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Nova High School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### NOVA HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 4,593.23	\$ 17,343.34	\$ 12,438.63	\$ 10,027.83	\$ 17,404.82	\$ 2,120.95
Music	5,684.39	508.72	2,612.53	400.00	16.00	3,964.58
Classes	7,496.12	14,915.00	11,319.18	24,170.62	15,732.81	19,529.75
Clubs	126,119.03	106,528.94	98,048.05	50,946.27	44,853.33	140,692.86
Departments	14,215.71	2,252.00	2,767.37	765.63	25.95	14,440.02
Trusts	25,460.08	25,912.98	24,989.38	25,384.03	18,333.11	33,434.60
General	27,905.75	8,893.07	6,844.77	3,336.45	18,664.81	14,625.69
TOTALS	\$ 211,474.31	\$ 176,354.05	\$ 159,019.91	\$ 115,030.83	\$ 115,030.83	\$ 228,808.45

#### NOVA HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 2,120.95	\$ 89,747.04	\$ 55,649.20	\$ 14,450.94	\$ 29,908.80	\$ 20,760.93
Music	3,964.58	1,260.00	2,985.84	1,505.20	-	3,743.94
Classes	19,529.75	133,271.00	138,713.46	23,055.13	23,041.15	14,101.27
Clubs	140,692.86	250,922.79	245,113.38	120,952.44	117,161.67	150,293.04
Departments	14,440.02	2,588.40	14,146.84	3,356.68	500.00	5,738.26
Trusts	33,434.60	65,055.58	49,398.30	38,667.39	41,184.49	46,574.78
General	14,625.69	4,676.53	10,371.49	12,036.33	2,228.00	18,739.06
TOTALS	\$ 228,808.45	\$ 547,521.34	\$ 516,378.51	\$ 214,024.11	\$ 214,024.11	\$ 259,951.28

# PARK RIDGE ELEMENTARY SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 5200 NE 9<sup>th</sup> Avenue, Deerfield Beach, Florida 33064

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Maria Perez

<u>Principals</u>: Samantha Whitehead (February 2022 – Present)

Joseph Balchunas (July 2020 – December 2021)

Bookkeeper: Kim Davis

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account - Regions Bank	\$ 10,063.03	\$ 10,068.99
TOTAL	\$ 10,063.03	\$ 10,068.99

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Park Ridge Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### PARK RIDGE ELEMENTARY SCHOOL

## STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,751.95	\$ -	\$ 300.84	\$ -	\$ 83.16	\$ 1,367.95
Clubs	968.61	-	300.78	186.56	-	854.39
Departments	1,504.29	-	270.00	96.17	-	1,330.46
Trusts	1,351.68	7,606.18	2,942.94	383.16	437.73	5,960.35
General	1,036.22	464.78	806.12	155.00	300.00	549.88
TOTALS	\$ 6,612.75	\$ 8,070.96	\$ 4,620.68	\$ 820.89	\$ 820.89	\$ 10,063.03

#### PARK RIDGE ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND - )	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,367.95	\$ 3,054.00	\$ 3,270.75	\$ -	\$ -	\$ 1,151.20
Clubs	854.39	224.80	273.70	-	-	805.49
Departments	1,330.46	1,820.71	1,899.18	-	-	1,251.99
Trusts	5,960.35	11,962.71	12,184.04	-	-	5,739.02
General	549.88	1,638.97	1,067.56			1,121.29
TOTALS	\$ 10,063.03	\$ 18,701.19	\$ 18,695.23	\$ -	\$ -	\$ 10,068.99

#### QUIET WATERS ELEMENTARY SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 4150 West Hillsboro Boulevard, Deerfield Beach, Florida 33442

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Maria Perez

<u>Principal</u>: Geoffrey Henning

Bookkeeper: Pamela Hunter – Business Support Center

#### **CASH AND INVESTMENT SUMMARY**

	6/30/21	6/30/22
Cash Account:		
Checking Account – Wells Fargo Bank	\$ 101,196.44	\$ 102,458.72
Investment:		
Treasurer's Pool Account	 10,000.00	 10,000.00
TOTAL	\$ 111,196.44	\$ 112,458.72

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Quiet Waters Elementary School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### QUIET WATERS ELEMENTARY SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 5,213.98	\$ -	\$ 3,668.47	\$ -	\$ 16.37	\$ 1,529.14
Clubs	7,447.27	200.00	739.07	790.52	0.94	7,697.78
Departments	4,689.70	-	12.89	269.29	105.01	4,841.09
Trusts	52,186.05	149,473.09	158,374.06	33,690.68	29,209.51	47,766.25
General	45,644.07	9,235.01	98.24	1,045.00	6,463.66	49,362.18
TOTALS	\$ 115,181.07	\$ 158,908.10	\$ 162,892.73	\$ 35,795.49	\$ 35,795.49	\$ 111,196.44

#### QUIET WATERS ELEMENTARY SCHOOL

## STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 1,529.14	\$ 42,575.00	\$ 32,122.41	\$ 12,629.66	\$ 21,492.85	\$ 3,118.54
Clubs	7,697.78	4,238.20	6,059.89	1,036.47	844.50	6,068.06
Departments	4,841.09	-	2.06	1,637.02	4,233.78	2,242.27
Trusts	47,766.25	428,029.62	436,701.99	110,542.26	94,534.54	55,101.60
General	49,362.18	7,265.71	5,959.90	3,957.99	8,697.73	45,928.25
TOTALS	\$ 111,196.44	\$ 482,108.53	\$ 480,846.25	\$ 129,803.40	\$ 129,803.40	\$ 112,458.72

# SAWGRASS SPRINGS MIDDLE SCHOOL AUDIT REPORT

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 12500 West Sample Road, Coral Springs, Florida 33065

Region: North

Regional Supt.: Dr. Jermaine Fleming

<u>Director</u>: Todd LaPace

Principals: Melinda Wessinger (September 2022 – Present)

James Cecil (July 2020 – June 2022)

Bookkeepers: Michael Borrelli – Business Support Center (December 2021 – Present)

Wichita Small (July 2020 – November 2021)

#### CASH AND INVESTMENT SUMMARY

Cash Account:	6/30/21	6/30/22
Checking Account – Wells Fargo Bank	\$ 75,480.80	\$ 90,700.33
Investment:		
Treasurer's Pool Account	 8,460.00	 8,460.00
TOTAL	\$ 83,940.80	\$ 99,160.33

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of Sawgrass Springs Middle School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### SAWGRASS SPRINGS MIDDLE SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 4,239.17	\$ -	\$ 1,645.26	\$ -	\$ 705.00	\$ 1,888.91
Music	14,775.40	1,657.20	5,745.55	155.00	155.00	10,687.05
Classes	8,366.73	-	1,252.37	1,028.43	4,031.73	4,111.06
Clubs	48,437.77	12,319.60	14,270.65	78.40	2,945.65	43,619.47
Departments	5,241.65	210.00	-	15.06	-	5,466.71
Trusts	25,835.04	858.95	22,193.87	14,983.96	6,808.84	12,675.24
General	11,040.61	3,104.31	7,037.93	1,191.70	2,806.33	5,492.36
TOTALS	\$ 117,936.37	\$ 18,150.06	\$ 52,145.63	\$ 17,452.55	\$ 17,452.55	\$ 83,940.80

#### SAWGRASS SPRINGS MIDDLE SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Athletics	\$ 1,888.91	\$ 3,272.00	\$ 5,048.54	\$ 3,331.25	\$ 2,151.89	\$ 1,291.73
Music	10,687.05	3,070.41	183.80	1,269.94	788.80	14,054.80
Classes	4,111.06	147,842.01	148,442.21	7,429.90	8,049.06	2,891.70
Clubs	43,619.47	37,841.42	36,182.56	17,041.57	17,102.81	45,217.09
Departments	5,466.71	1,615.92	1,255.86	3,712.88	1,327.89	8,211.76
Trusts	12,675.24	123,306.78	113,758.01	44,432.54	50,267.26	16,389.29
General	5,492.36	4,623.72	1,481.75	3,211.01	741.38	11,103.96
TOTALS	\$ 83,940.80	\$ 321,572.26	\$ 306,352.73	\$ 80,429.09	\$ 80,429.09	\$ 99,160.33

## SHERIDAN TECHNICAL COLLEGE AUDIT REPORT FOR THE 2021-22 FISCAL YEAR

JULY 1, 2021 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 5400 Sheridan Street, Hollywood, Florida 33021

Office: Non-Traditional Schools

Associate Supt.: Dr. Valerie Wanza

Director: Estella Eckhardt

<u>Principals</u>: Cara Daniel (October 2021 – Present)

Thomas Moncilovich (July 2021 – September 2021)

Bookkeeper: Tina Wright

#### CASH AND INVESTMENT SUMMARY

6/30/22

Cash Account:

Checking Account – Centennial Bank \$ 1,267,330.63

Investment:

Treasurer's Pool Account 400,000.00

TOTAL \$ 1,667,330.63

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statement of Sheridan Technical College for the 2021-22 fiscal year. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statement of the school presents fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2021-22 fiscal year, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the Standard Practice Bulletins. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### SHERIDAN TECHNICAL COLLEGE

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES	CREDIT (FUND+)	DEBIT (FUND -)	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES
Classes	\$ 25,762.19	\$ 77,629.22	\$ 70,865.50	\$ 6,941.08	\$ 11,612.85	\$ 27,854.14
Clubs	40,552.73	53,158.53	32,753.16	3,853.76	3,689.49	61,122.37
Departments	932.85	448,585.35	456,917.10	27,356.68	17,557.15	2,400.63
Trusts	1,045,058.17	4,974,720.74	4,991,985.76	105,129.33	103,181.46	1,029,741.02
General	443,695.04	1,074,838.56	965,081.23	627,020.00	634,259.90	546,212.47
TOTALS	\$ 1,556,000.98	\$ 6,628,932.40	\$ 6,517,602.75	\$ 770,300.85	\$ 770,300.85	\$ 1,667,330.63

# SOUTH BROWARD HIGH SCHOOL AUDIT REPORT OR THE 2020 21 AND 2021 22 FISCAL VI

# FOR THE 2020-21 AND 2021-22 FISCAL YEARS JULY 1, 2020 THROUGH JUNE 30, 2022

#### PROFILE OF THE SCHOOL

Address: 1901 North Federal Highway, Hollywood, Florida 33020

Region: South

Regional Supt.: Alan Strauss

<u>Director</u>: Teresa Hall

Principal: Patricia Brown

Bookkeeper: Alicia Owens-Walden – Business Support Center

#### CASH AND INVESTMENT SUMMARY

Cash Account:		6/30/21		6/30/22
Checking Account – Wells Fargo Bank	\$	286,109.64	\$	308,246.27
	ψ	200,109.04	Ф	300,240.27
Investment:				
Treasurer's Pool Account		50,000.00		130,000.00
TOTAL	\$	336,109.64	\$	438,246.27

In accordance with State Board of Education Rule 6A-1.001, Florida Administrative Code, and School Board Policy 1002.1, we have audited the financial statements of South Broward High School for the 2020-21 and 2021-22 fiscal years. We conducted our audit in accordance with generally accepted government auditing standards, issued by the Comptroller General of the United States. The financial statements of the school present fairly, in all material respects, the changes in fund balances arising from cash transactions during the 2020-21 and 2021-22 fiscal years, on the cash basis of accounting. With respect to the items tested, the school generally complied with various Florida Statutes, Board Policies and particularly the <u>Standard Practice Bulletins</u>. Our assessment of the controls in place to promote compliance with the School Board's policies and procedures indicated the internal control structure at the school generally functioned as designed by the District administration.

#### **AUDIT EXCEPTIONS**

#### SOUTH BROWARD HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES			TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES		
Athletics	\$ 2,963.72	\$ 36,126.99	\$ 7,594.48	\$ 3,327.90	\$ 28,443.78	\$ 6,380.35		
Music	1,773.51	3,755.87	4,213.45	3,406.92	1,302.32	3,420.53		
Classes	6,848.91	23,182.65	24,463.03	14,144.35	13,895.92	5,816.96		
Clubs	176,394.82	87,229.43	72,184.10	40,003.20	19,095.97	212,347.38		
Departments	21,770.44	3,029.91	6,540.12	884.00	105.00	19,039.23		
Trusts	63,217.81	27,085.91	32,398.02	30,982.62	29,218.66	59,669.66		
General	24,814.61	15,787.78	10,479.52	4,526.00	5,213.34	29,435.53		
TOTALS	\$ 297,783.82	\$ 196,198.54	\$ 157,872.72	\$ 97,274.99	\$ 97,274.99	\$ 336,109.64		

#### SOUTH BROWARD HIGH SCHOOL

# STATEMENT OF CHANGES IN FUND BALANCES (CASH BASIS)

FUND	BEGINNING BALANCES			TRANSFERS IN	TRANSFERS OUT	ENDING BALANCES		
Athletics	\$ 6,380.35	\$ 69,461.76	\$ 28,676.35	\$ 5,218.00	\$ 16,166.78	\$ 36,216.98		
Music	3,420.53	34,813.97	26,611.59	24,375.20	26,081.62	9,916.49		
Classes	5,816.96	106,660.95	114,100.81	30,694.56	24,004.82	5,066.84		
Clubs	212,347.38	211,688.00	167,185.88	61,206.95	66,830.11	251,226.34		
Departments	19,039.23	5,750.76	6,122.57	8,560.09	7,957.24	19,270.27		
Trusts	59,669.66	111,889.53	81,248.45	72,386.32	63,311.68	99,385.38		
General	29,435.53	5,195.02	19,377.71	7,041.85	5,130.72	17,163.97		
TOTALS	\$ 336,109.64	\$ 545,459.99	\$ 443,323.36	\$ 209,482.97	\$ 209,482.97	\$ 438,246.27		

# SECTION II:

Appendices

# Appendix A -- BSC or Non-BSC Bookkeeper Employed and Audit Exceptions by Fiscal Year

None None None None	Non-BSC  Non-BSC  Non-BSC	None None	Non-BSC  Non-BSC  Non-BSC	None None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None
None None	Non-BSC			None	Non-BSC						1	
None		None	Non-BSC		Hon Bac	None	Non-BSC	None	Non-BSC	None	Non-BSC	None
	Non-BSC		Non-Bac	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None
None		None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None
	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
BSC None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non- BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
None	BSC	None	BSC	None	BSC	None	BSC & Non-BSC	None	Non-BSC	None	Non-BSC & BSC	None
None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None
None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None	BSC	None
3SC None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC	None	Non-BSC & BSC	None
												None
												None
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#### **General Information on Internal Funds**

Internal Funds (also known as Internal Accounts or Student Activity Funds) are monies generated and used within a school, in contrast to the tax-derived funds that support school budgets and the general operations of the District. Any money collected or handled by any SBBC employee in connection with a school activity is required to be deposited into the school's Internal Funds.

Funding and Financial Reporting for Florida Schools (Redbook) Chapter 8 *Internal Funds* contains the Florida Department of Education's published regulatory guidelines, as well as the accounting structure, for public school Internal Funds. The District's Internal Accounts policies and Standard Practice Bulletins are based on this FDOE regulation.

The specified Internal Accounts funds are:

- 1000's Athletics
- 2000's Music
- 3000's Classes
- 4000's Clubs
- 5000's Departments
- 6000's Trusts
- 7000's General.

The **Athletics** fund may contain an Athletic Account and smaller accounts belonging to Cheerleaders and particular sports teams or clubs. Athletic event ticket sales revenues are recorded in an account in the Athletics fund. High Schools have occasionally received reimbursements from the Athletics and Student Activities Department, for certain Athletics expenses that were originally paid from the school's Internal Funds.

The **Music** fund holds money collected for Band and Orchestra instrument rental fees, and any other fundraising proceeds, ticket sales, or collections by a school's Chorus, Band, or Orchestra.

**Class** accounts typically record funds collected and disbursed by each grade level. In a High School, the Senior Class Account typically shows higher revenues and disbursements than the other class accounts due to activities such as the Homecoming Dance and Senior Prom. The Class Accounts may hold collections related to any project, activity or field trip pursued by any grade level.

**Club** accounts record the money raised and disbursed by various Clubs. The Class and Club sponsors authorize expenditures from the accounts belonging to organizations they sponsor. Yearbook sales are accounted for in the Club Accounts.

Most schools have Faculty Club Accounts to receive Faculty Club dues collected and vending machine commissions derived from machines in Teacher-designated areas of the school. These funds are disbursed in accordance with Faculty Club voting and authorization.

**Department** accounts may hold, for example, Library collections for lost Library books or Book Fair proceeds, or donations given to the school for use by a particular school department, such as ESE or Guidance. A Physical Education Department Account could be used to record revenues and expenditures related to the purchase and sale of PE Uniforms.

**Trust** accounts hold money that is to be used for a specific purpose, or that is required to be remitted to the District.

After-School Care collections and Summer Camp collections from parents, Facility Rental collections from lessees, and Sales Taxes due on fundraisers are accounted for in the Trust accounts. Small grants and donations may also be recorded in Trust accounts to be used for donor-designated purposes.

Elementary schools, middle schools, alternative schools and centers receive a categorical allocation in their budgets for the Supplemental Arts and Sciences Program, which is placed in each recipient school's Internal Funds checking account by the District's Treasurer. Schools may use these funds to pay approved field trip vendors directly, and unused funds are returned to the District at the end of each school year.

Vending machine commissions are also initially receipted in a Trust Account, before being transferred to other Internal Funds accounts. Staff Appreciation is a Trust Account that is permitted to receive up to 25% of the school's vending machine commissions.

The Promotions/Public Relations and Hospitality Trust Accounts hold money transferred in from the General Account, that is subject to annual maximums and restricted in purpose. Unused funds must be transferred back to the General Account at the end of each fiscal year.

The **General** Account records funds to be used for the general welfare of the student body, including donations without a specified purpose.

Limited funds may be transferred from the General Account to the Promotions/Public Relations and Hospitality Accounts and the School Improvement Trust Account at the beginning of each school year.

<u>Financial and Program Cost Accounting and Reporting for Florida Schools 2021</u> (published by the Office of Funding and Financial Reporting – Florida Department of Education) Chapter 8 School Internal Funds, Section III – Standards, Practices and Procedures states:

- "3.4 RESTRICTED EXPENDITURES The following expenditures from internal funds are deemed inappropriate and shall not be made except from trust funds collected for a specifically identified purpose.
- a. Equipment, supplies, forms and postage for curricular or classroom use. The exception is for revenues derived from career education production shops, which may be used for this purpose.

- b. Curricular-related travel. The exception is for revenues derived from career education production shops, which may be used for this purpose.
- c. Professional, technical or consultant services. The exception is for revenues derived from career education production shops, which may be used for these purposes.
- d. Articles for the personal use of any student, employee or other person, except those items that are identifiable as being in recognition of service or promotion of school activities and those items identified under rule 6A-1.0143, F.A.C., Promotion and Public Relations Funding.
- e. Personal memberships or subscriptions.
- f. Salaries or other compensation for duties or assignments that are the responsibility of the school district.
- g. Loans, credit or accommodation purchases for anyone.
- h. Repairs and maintenance of district school board equipment for which district school board funds are available. The exception is for revenues derived from career education production shops, which may be used for these purposes."

Expenditures that are paid from a school's budget by the Accounts Payable Department may be reimbursed by the school's Internal Funds, if appropriate. For example:

- Employees who work as gate help at a school Football game must be paid via Payroll, so money from the school's Internal Funds Athletic Account is remitted to the Treasurer's Office to cover these payments to SBBC employees.
- Equipment should be purchased through SAP, with the assistance of the Procurement Department. If Internal Funds are the source of payment, the money is remitted to the Treasurer's Office so that the invoice may be paid by the District's Accounts Payable Department, and the item is added to the school's Property Inventory.
- Schools may engage the Transportation Department to provide buses for field trips, so Internal Funds money may be remitted by the school to the Treasurer's Office to pay Transportation for services.

Any money collected or disbursed in association with a school field trip must flow through the school's Internal Funds. Booster Clubs and PTOs may donate money to their schools to enable the schools to pay the bills for field trips.

If a school is fortunate enough to have a large balance in its Internal Funds checking account (each school is limited to one checking account by Florida Department of Education regulation) they may withdraw money from the checking account and transfer it to an account for the school in the Treasurer's Pooled Funds. This allows the school to accrue a bit more interest income, while avoiding the possibility of exceeding FDIC deposit insurance limits. The Treasurer's Office periodically disburses interest payments to each school that has a Treasurer's Pooled Funds Account, and the interest payments are receipted into each school's Internal Funds. The Internal Funds invested in the Treasurer's Pool at fiscal year-end 2022 totaled \$6.5M.

The total year-end balance of Broward's non-Charter schools' Internal Funds (including the Technical Colleges and Community Schools) was \$20.2M in June 2021 and \$22.1M in June 2022. During fiscal year 2022, the combined total of inflows was \$69.8M, and the combined total of outflows was \$67.9M.

Although Internal Funds are not available to the School Board to support the general operating expenses of the District, they are reported in the District's Annual Comprehensive Financial Report (ACFR). Student Activities finances are reported in the ACFR in the Fiduciary - Custodial Fund (fund 8920). The Bookstore activities at the Technical Colleges are reported in the ACFR in the Non-Major Special Revenue Funds as Other Special Revenue (fund 4980).

Examples of some of the general guidance we have on Internal Funds:

- Florida Statute 1011.07 <u>Internal Funds</u>
   <a href="http://www.leg.state.fl.us/statutes/index.cfm?App">http://www.leg.state.fl.us/statutes/index.cfm?App</a> mode=Display Statute&Search String=&URL=1000-1099/1011/Sections/1011.07.html
- Florida Administrative Code 6A-1.001 <u>District Financial Records</u> <a href="https://www.flrules.org/gateway/ruleNo.asp?id=6A-1.001">https://www.flrules.org/gateway/ruleNo.asp?id=6A-1.001</a>
- Florida Administrative Code 6A-1.0143 <u>Promotion and Public Relations Funding</u> https://www.flrules.org/gateway/ruleno.asp?id=6A-1.0143&Section=0
- Chapter 8 of Financial Accounting for Local and State School Systems 2014 Edition, published by the National Center for Education Statistics – US Department of Education. https://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2015347

- Chapter 8 School Internal Funds of Financial and Program Cost Accounting and Reporting for Florida Schools 2021 published by the Office of Funding and Financial Reporting – Florida Department of Education.
   <a href="https://www.fldoe.org/finance/fl-edu-finance-program-fefp/financial-program-cost-accounting-repo.stml">https://www.fldoe.org/finance/fl-edu-finance-program-fefp/financial-program-cost-accounting-repo.stml</a>
- School Board Policy 3411 <u>Internal Accounts</u> <a href="http://www.broward.k12.fl.us/sbbcpolicies/docs/P3411.000.pdf">http://www.broward.k12.fl.us/sbbcpolicies/docs/P3411.000.pdf</a>
- School Board Policy 6301 <u>Collection of Monies</u> http://www.broward.k12.fl.us/sbbcpolicies/docs/P6301.000.pdf
- School Board Policy 6.3 <u>Supply Fees Expendable Supplies</u> <a href="https://web01.browardschools.com/sbbcpolicies/docs/P6.3.0000.pdf">https://web01.browardschools.com/sbbcpolicies/docs/P6.3.0000.pdf</a>